

Hoppers Crossing Soccer Club Inc.

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Social Room Hire Policy

Background

Hoppers Crossing Soccer Club now has a process for the hire of the social room with seating for 120 the venue can deal with most requests. It is the aim of HCSC to maximise the use of the room in order to provide exposure of HCSC and allow for fundraising opportunities.

Venue Hire

- The social room use and hire is at the discretion of the Executive. Any official club function or meeting will receive priority over a team or external social function. Each team must pre plan their request to use the room, this allows no clashes of usage and opening of facility by key holder.
- Any persons bona fide hiring of the venue will receive precedence over and above all other club use for the facility. Whilst every effort will be made to avoid clashes with any club use of the facility, teams should afford hirers with respect and avoid any confrontational disputes over use of the social rooms.
- All venue applications will be made in writing first by email and then the approved venue hire application forms are sent out for the application process, these forms will then form the basis of a legal and binding contract between the hirer and HCSC.
- The hire rate for the venue is set by the committee and can be altered at the discretion of the club. A bond will also be required as per Wyndham City Council policy. In individual circumstances the HCSC committee may elect to waive, increase or otherwise change the venue hire rules or costs at a meeting of the committee.

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- Financial club members seeking to hire the venue will be afforded a discount of 10% of the hire fee only. The full bond rate will still apply. The hirer and all persons attending the venue will be expected to operate smoke free inside the venue for the duration of their use of the venue.
- In the event of unsatisfactory cleaning, damage or other impairment of the facility the bond will be used to return the venue into the condition in which it was hired. Any left over bond monies will be returned to the hirer.
- Hirers must undertake to take all reasonable steps to ensure the security of all attendees to the HCSC venue and to maintain the peace of the Hoppers Crossing Community at large. At a minimum the congregation of persons outside the venue and anti social behavior is strictly forbidden. Hirers should also ensure when persons are leaving the venue that they do so in a quiet and orderly manner with the absolute minimum of disturbance to nearby residents.
- The consumption of alcohol outside the venue is strictly forbidden during a venue hire unless such consumption is part of the agreement between the hirer and HCSC.

“Any disregard of any of these rules will see the offending party” removed from the venue by HCSC representatives on hand.

Intoxication

HCSC is a licensed venue and holds a Renewable Limited License for Clubs for the serving of liquor. In accordance with our license and the Liquor Control Reform Act 1998 Act.

HCSC strictly forbid the following:

- The bringing of BYO alcohol into the venue;
- Serving of alcohol to intoxicated persons;
- The presence of intoxicated persons within the venue;
- Serving of alcohol to persons under the age of 18 years; and
- The commission of any other offence under the Liquor Control Reform Act 1998 or Regulations.

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HCSC is part of the City of Wyndham and as such the drinking of alcohol in a public place is prohibited by local bylaws. Accordingly persons consuming alcohol outside the HCSC venue may be reported to the local Police or other regulatory authority.

Although the area underneath the verandah at the front of the social rooms forms part of the HCSC licensed area, this area is to be used for the consumption of alcohol during sanctioned HCSC matches only.

Alcohol purchased from HCSC during training nights must be consumed within the social room area of the club and are not taken outside the venue.

Other

This policy is written as a guide to social room use and alcohol consumption at Hoppers Crossing Soccer Club. If members, players, coaches or any person disagree with any aspect of this policy then this matter should be raised, in writing, with the Executive of HCSC so that the matter can be heard and determined in a fair and reasonable manner.

Policy checked and updated: Signed

A handwritten signature in black ink, appearing to read "A. Smith" followed by a flourish.

1/1/2011